

**Animal Clinic of Granger**  
**Job Code: 141**  
**Registered Veterinary Technician**

**General Job Description**

Registered Veterinary Technicians at Animal Clinic of Granger assist the veterinarians both in surgery and with general medical duties, as well as performing dentals, catheterizations and radiographs. Additionally, they maintain anesthesia while monitoring the health of patients during procedures and provide advanced care and treatment to patients.

**Major Job Duties**

Monitoring the health of patients on an ongoing basis and rapidly identify developing health problems or conditions and immediately report them to the attending veterinarian

Providing basic treatment and care for patients including bandaging, nail clipping, ear cleaning, etc.

Performing laboratory tests and blood draws to include blood smears using Diff-Quick and differentials including RBC morphology and platelet estimation

Performing radiographs

Performing injectable and inhalant anesthesia as instructed by veterinarians

Intubate patients and monitor their vital signs during surgical and dental procedures

Place IV catheters

Performing dental procedures

Maintaining patient records by accurately recording exam finding and treatment notes received from veterinarians

Admitting and releasing patients

Assisting with inventory maintenance

Preparing prescriptions

Cleaning of hospital equipment, cages, floors, dishes, bedding, etc.

Educate clients about conditions, treatments, medications and products

Maintaining a friendly and professional demeanor while working with clients and other staff members

Filling in for other areas and performing other tasks/functions as needed, including helping with phone calls, assisting clients in the lobby and occasionally helping with special events

Medical grooming

### **Specific Job Skills**

Must be a Registered Veterinary Technician, credentialed in Indiana

Experience and comfort in caring for and handling animals in a safe, effective and humane manner

Familiarity with animals, knowledge of animal behavior and familiarity with symptoms and diseases common to companion animals

Knowledge of contemporary hospital maintenance and accepted sanitary practices

Knowledge of preventative, diagnostic and therapeutic veterinary treatment of companion animals

Good interpersonal skills, communication, customer service and time management skills essential

Ability and initiative, able to work with minimal supervision and direction

Maturity, good judgment and a professional personal appearance

Attention to detail

Ability to read write and understand English is required

Treat people and animals with respect

Basic computer literacy and a familiarity with Microsoft Office is required

Must be trustworthy and willing to uphold strict confidentiality with client and patient information

Must be eager to learn new skills and receptive to coaching

Experience using Invet Practice Management Software a plus

### **Work Environment**

ACG is a busy hospital with a heavy surgical and medical caseload. Patients require a high level of care with many special care and handling requirements. The work environment requires a high level of staff, client and patient interaction. Conditions include working alone, working outside in a varying weather conditions, frequent interruptions and potential exposure to infectious disease

### **Physical Requirements**

Physical ability to walk and/or stand on your feet throughout a normal workday required

Physical ability to engage in repetitive motions of legs, arms and hands

Physical ability to move animals and goods

Physical ability to restrain companion animals and exotics

Physical ability to push up to 150 lbs. and carry up to 50 lbs. regularly throughout a normal workday required

Allergic conditions, which may be aggravated when handling or working with animals may be a disqualification

**Hours / Work Schedule**

Full time (30-40 hrs/week). Must be able to work morning, afternoon, evening hours along with rotating weekends. Flexible scheduling is available.

**Education**

Must be a Registered Veterinary Technician, credentialed in Indiana.